

*This letter has been sent by e-mail only*

*Subject*  
Call for applications  
for the international  
Students Advisory Board

*Our reference*  
LC 26.013/DIV

*Date*  
February 6<sup>th</sup>, 2026

Dear members of this student council,

The National Commission (NC) for the Code of Conduct for International Students in Higher Education (CoC) invites *international students* in your council to apply for membership for the International Student Advisory Board (SAB). The SAB gives international students a direct voice in advising the NC on aspects that affect the international students' experience in Dutch higher education. Members help improve information provision, guidance, and other key aspects of the CoC. We would greatly appreciate it if you could share this opportunity with international students in your council.

*About the Code of Conduct and the National Commission*

The Code of Conduct ensures a fair and transparent framework of rights and obligations for international students and higher education institutions in the Netherlands. It includes agreements on topics such as information provision, admission and selection, student guidance, and the quality of education. The Code of Conduct is a product self-regulation, developed by Dutch higher education institutions and their umbrella organizations, with political and financial support from the Dutch government. Institutions that sign the CoC are required to comply with its provisions.

The National Commission supervises compliance with the Code of Conduct by, among other things, conducting research and handling complaints. Since 2022, the NC has been advised from an international student perspective by the International Student Advisory Board (SAB). For more information, please take a look at the image on the next page or visit [www.internationalstudy.nl](http://www.internationalstudy.nl).

*International Student Advisory Board (SAB)*

The SAB was established in September 2022 and advises the National Commission on the content of the Code of Conduct. One of the key themes of the CoC is the provision of clear, accessible and accurate information to (prospective) international students. In recent years, the SAB has contributed to several important discussions about this subject. For example, in 2025 the SAB advised the Commission to explore how information for students with special needs could be better included in the Code of Conduct.

*What does the SAB do?*

As a member of the SAB, you will provide solicited and unsolicited advice to the National Commission on all topics related to the Code of Conduct. With this, you will represent and articulate the international student perspective. You will contribute ideas on how information for international students can be improved. Lastly, you will help raise awareness of the Code of Conduct among other international students.

*Who are we looking for?*

The NC is looking for students who are able to think creatively, while also understanding the institutional framework in which the Code of Conduct operates and the limits this framework imposes. You are an international bachelor or master student, with a non-Dutch nationality, and are enrolled full-time at a Dutch university or university of applied sciences. You will be in the Netherlands for the foreseeable future and you are preferably active in a student council or student organization.

Membership of the SAB is in principle for two years, although a shorter or longer period is possible. You must be an international student both at the start and during your membership. New members are appointed by the National Commission in coordination with the current members of the SAB. The Commission's bureau supports the SAB, and travel expenses are reimbursed by the NC.

### Meetings and activities

The SAB meets approximately four times per year in person. Meetings usually take place in Utrecht, but may also be hosted at your institution. Two meetings per year are held together with the National Commission (February and June). The first combined NC / SAB meeting to which new members will be invited will take place on **17 June 2026**. An online preparation meeting will be organized in advance. Additional online meetings may be scheduled if urgent topics arise or to prepare for the physical meetings. Activities may include creative projects, such as contributing to website content or developing an introductory video about the Code of Conduct.

### What's in it for you?

- Influence on policy affecting international students;
- Experience in advisory and policy-oriented work;
- Collaboration with international students from different institutions;
- Insight into the Dutch higher education system and governance;
- Reimbursement of travel expenses.

### Application procedure

You can apply **from 6 February until 27 February** by submitting your CV and a short motivation letter. In your motivation letter, please describe what you would like to contribute to the SAB and which goals you would like to pursue as a member.

Applications should be sent by e-mail. You will receive a response shortly (please check your *spam folder* as well). Selected candidates will be invited for an online interview in March or early April with a member of the Commission's bureau and, where possible, a current SAB member. New members will be formally appointed in early May. The SAB membership starts in June.

### Interested?

Please send your CV and motivation letter to: [info@internationalstudy.nl](mailto:info@internationalstudy.nl).

If you have any questions, feel free to contact the bureau of the National Commission via the same e-mail address.

Kind regards,

On behalf of the National Commission

Eva-Maria Wijers,

Member of the bureau of the National Commission

